**Unlocking Potential:** 

**An Introduction to Customized** 

**Employment** 





## **About**





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Learn More: <a href="https://trainvr.org">https://trainvr.org</a>

## Vocational Rehabilitation Technical Assistance Center-Quality Management

#### **Our Mission:**

Partnering with State Vocational Rehabilitation Agencies (SVRAs) to enhance service delivery and maximize outcomes through quality program and resource management.

#### We offer Technical Assistance, Staff Training and Communities of Practice addressing:

- Fiscal and Resource Management
- Program and Performance Management
- General Quality Management of Organizations

**Learn More:** <a href="https://www.vrtac-qm.org/">https://www.vrtac-qm.org/</a>



# Presenters



**Patricia Henke** 



Wendy Quarles

# Learning Objectives

- Understand and explore the core principles of Customized Employment (CE)
- Learn about key considerations and essential elements for successful CE implementation
- Identify tools, processes and resources necessary to initiate and sustain CE at the state level

# What is Customized Employment?

- Customized Employment (CE) is a personalized approach to employment that tailors job responsibilities to fit the strengths, needs, and interests of individuals with disabilities while also meeting the needs of an employer.
- CE focuses on creating mutually beneficial work arrangements rather than fitting a person into an existing job description.



# Are Customized Employment and Supported Employment the same thing?

# Why Customized Employment?

CE benefits job seekers who may have difficulty **performing all essential functions of existing job** descriptions and could otherwise be excluded from CIE when competing with job seekers without disabilities (Inge et al., 2018).

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#### Defining customized employment as an evidence-based practice: The results of a focus group study

Katherine J. Inge<sup>a, a</sup>, Carolyn W. Graham<sup>a</sup>, Nancy Brooks-Lane<sup>b</sup>, Paul Wehman<sup>c</sup> and Cary Griffin<sup>d</sup>
<sup>a</sup>Virginia Commonwealth University, Rehabilitation Research and Training Center (VCU-RRTC) on Employment

<sup>b</sup>Center for Social Capital, Griffin-Hammis Associates, Inc., Atlanta, GA, USA

of People with Physical Disabilities, Richmond, VA, USA

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#### Abstract.

BACKGROUND: Customized employment has generated support at the national, state, and individual participant levels to expand employment for people with significant disabilities. The next step is movement from practitioner-based descriptions to evidenced-based practices that can be consistently replicated.

OBJECTIVE: The objective of this qualitative research study was to begin the development of a research-based description that agencies can use to replicate customized employment when supporting individuals with significant disabilities.

METHODS: Twenty-eight professionals representing national experts and implementers of customized employment participated in five phone-administered focus groups. The calls were recorded, transcribed, and analyzed to identify themes associated with customized employment implementation.

RESULTS: Twelve key components or practices emerged as comprising customized employment.

CONCLUSION: This research provides insight into the practices that are associated with customized employment that facilitate integrated employment outcomes for individuals with disabilities. Additional research is needed including random control trial studies to further the development of a replicable set of evidence-based practices.

Keywords: Customized employment, discovery, disability, qualitative research, focus groups

CVCU-RRTC on Employment of People with Physical Disabilities, Richmond, VA, USA

<sup>&</sup>lt;sup>d</sup>Griffin-Hammis Associates, Inc., Atlanta, GA, USA

# **Employment First Foundation**

A **belief** and **value** that all people regardless of level of disability are capable of full inclusion and working in **Competitive** 



# **Employment First**

Employment First works towards systems change and culture shifts in employment policies, service delivery practices, and funding structures that increase employment for people with disabilities, including individuals with significant disabilities.



## **CE and SDSU-Interwork Institute**

| 2002   | 2002 to<br>2007                  | 2011                                   | 2014   | 2016 to<br>2020  | 2020 to<br>Present   |
|--|----------------------------------|--|--|--|--|
| Federal Register publishes initial definition of Customized Employment | ODEP Funded CE<br>Demonstrations | ODEP created<br>CE competency<br>model | WIOA Codifies CE in Law and publishes 2nd definition in Federal register | WINTAC, (Workforce Innovation and Technical Assistance Center)  Essential Elements  CE CoP | CE CoP continues<br>(25 states)<br>VRTAC-QM<br>SWTCIE grants |

## The Essential Elements of CE Service Delivery

- In 2017, the Workforce Innovation Technical Assistance Center (WINTAC) and the Youth Technical Assistance Center (Y-TAC) established "<u>The Essential Elements of</u> <u>Customized Employment for Universal</u> <u>Application</u>."
- Recognized document identifying the Essential Elements of CE
- Purpose: Serves as the guide for universal application of these elements across service delivery and training providers.

### THE ESSENTIAL ELEMENTS OF CUSTOMIZED EMPLOYMENT FOR UNIVERSAL APPLICATION

June 2017

#### Background

The Workforce Innovation Technical Assistance Center (WINTAC) and the Youth Technical Assistance Center (Y-TAC) are national technical assistance centers funded by the Department of Education's Rehabilitation Services Administration (RSA) to provide technical assistance and training to state vocational rehabilitation agencies and their partners. The WINTAC and Y-TAC entered into a partnership with Griffin-Hammis Associates, TransCen, Inc., Marc Gold & Associates, and Virginia Commonwealth University to develop a document to identify the essential elements of customized employment (CE) as a guide for the universal application of these elements across service delivery and training providers. This effort began in response to attempts by VR agencies and other core partners in the workforce development system to effectively achieve competitive integrated employment for individuals with barriers to employment, especially individuals with significant disabilities, as stressed throughout the Workforce Innovation and Opportunity Act (WIOA) and the Rehabilitation Act as amended. Representatives from the Department of Labor's Office on Disability Employment Policy (ODEP) and RSA have reviewed and approved the content of this Essential Elements document.

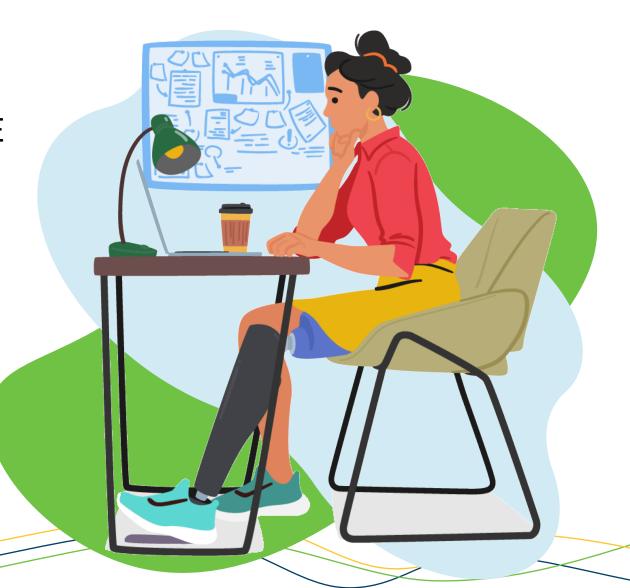
It is the hope of all of the parties involved in this effort that *The Essential Elements of Customized Employment* will result in consistency of CE training content across the nation, an increase in CE training providers, an increase in the capacity and sustainability of CE as a service to individuals in need of the service, and a significant increase in the number of individuals who obtain competitive integrated employment through the strategies, techniques, and interventions articulated in this document.

Although this document articulates the essential elements of CE almost exclusively from the perspective of working with individuals with significant



## **Essential Elements of CE Service Delivery**

- 1. Overview of Essential Elements of CE
- Conducting Discovery and Creating Discovery Documents
- 3. Planning for CE
- 4. Employment Development Representation



# **Key Considerations**

✓ Must meet WIOA criteria for CIE

CIE means work performed on a full-time or part-time basis (including self-employment) for which an employee is:

- Paid at or above minimum wage and not less than the customary rate paid by employers to employees with similar skills, training, and experience performing the same or similar duties;
- Eligible for the same level of benefits as other employees;
- Working at a location alongside other employees with and without disabilities; and
- Offered opportunities for advancement similar to those for nondisabled employees in similar positions.
- ✓ Negotiation of Job duties the job duties are set as a result of negotiation with an employer, may involve job carving, restructuring, modification, or creation.

## **Person Driven Practices**

- ✓ A qualitative "no fail" process that presumes all individuals can work through the person-centered, non-evaluative approach of Discovery!
- ✓ Requires individualization, involving a job for one person
- ✓ Job seekers have a job development representative
- √ The Customized wage employment or customized self employment is chosen by the job seeker

# **Discovery Process**

## The process of Discovery and CE:

- Requires letting go of assumptions and labels.
- Strives to view the employment seeker descriptively rather than evaluatively and in typical aspects of their lives, optimistically.
- Helps uncover the job seekers talents, capabilities, contributions, and conditions for success employment.
- Provides an opportunity for employment for individuals that may have been perceived or labeled as unemployable.



## **CE** is a Universal Model

- Customized Employment is a model designed to support the employment processes for individuals with all types of disabilities.
- Historically, the most served disability population is individuals with Intellectual & Developmental Disabilities



## **CE Implementation Requires Partners & Teamwork**



## The Essential Elements of CE Systems Implementation

Vision, Leadership and Strategy for Sustainability

Communication & Stakeholder Commitment

Data Tracking & Evaluation

Policy, Procedures & Funding

System & Service
Provider Capacity
/ Training

Referrals &
Service Delivery
Design

# **Customized Employment Works!**

Ron O'Hair, MS

**Kentucky Office of Vocational Rehabilitation** 

RonnieL.Ohair@ky.gov

Margie Webb, MS, CRC

Minnesota Department of Employment and Economic Development,

**Vocational Rehabilitation** 

Margie.Webb@state.mn.us

# Resources to Get Started in your State

- <u>Defining Customized Employment as an Evidence-Based Practice: The Results of a Focus Group Study</u>
- The Essential Elements of Customized Employment for Universal Application
- VRTAC Quality Management
- TACQE Quality Employment
- Office of Disability Employment Policy, ODEP
- Customized Employment Competency Model
- Workforce Innovation National Technical Assistance Center, WINTAC



# Resources to Get Started in your State (2)

- Customized Employment Community of Practice for VR Professionals
- Office of Disability Employment Policy(ODEP),
   US Department of Labor
- APSE Employment First



## Thank You!







Wendy Quarles wquarles@sdsu.edu

# Disclaimer

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